

**MINUTES OF JULY 11, 2017 REGULAR MEETING – 6:00 P.M.**  
**CHOCTAW/NICOMA PARK BOARD OF EDUCATION**  
Ind. Dist. 4, Oklahoma County, Oklahoma

Place of Meeting  
Administration Office Board Room, 12880 N.E. 10th, Choctaw, OK 73020

Elizabeth Parker, President, called the meeting to order at 6:00 p.m. Roll call established members present: Pamela Matherly, Vice President, Janice Modisette, Assistant Clerk and Don Alsup, Member. Daryl Crusoe, Clerk was absent.

Ms. Parker called for consideration and approval of the agenda. Mr. Alsup moved and Ms. Modisette seconded to approve the agenda. The vote was unanimous.

Ms. Modisette moved and Ms. Matherly seconded, to approve the June 28, 2017 board meeting minutes. The vote was unanimous.

There were no comments from ACT President.

There were no comments from the floor on agenda items.

Dr. McCharen made the following comments:

- As always it has been a busy but productive summer. A lot of work is done in the summer at the district level and the good thing is there are not near as many interruptions in the summer.
- All our summer academic enrichment programs have gone well along with our fine arts, athletic and ROTC summer camps.
- Looks like our fund balance projections are holding true at this point and we will be adding 1.2 to 1.3 million to our fund balance.
- As of today's date all of our certified staff positions are filled.
- Site Principals will report back on August 1<sup>st</sup> and all staff on August 9<sup>th</sup>.
- Support employees luncheon will be held at NPMS on August 6<sup>th</sup> and the back to school luncheon for all district employees hosted by Nicoma Park First Baptist Church will be Friday August 11, 2017.

There were no comments from board members.

Ms. Matherly moved, seconded by Ms. Modisette to approve school calendar based on hours instead of days for the 2017-18 school year. The vote was unanimous.

Mr. Alsup moved, seconded by Ms. Matherly to approve an agreement with the Cooperative Council for Oklahoma School Administration (CCOSA) to participate in CCOSA's Legal Assistance Program for the 2017-18 school year. The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Modisette to approve License Agreement with Employee Evaluation Systems, Inc. for use in teacher evaluations for the 2017-18 school year. The vote was unanimous.

Kevin Berry, Executive Director of Finance, stated that June 2017 has been closed out and we are currently waiting for our auditor to pick up the June books. Mr. Berry stated that as Dr. McCharen had previously mentioned, we would be adding 1.2 to 1.3 million to our fund balance. Adding this amount to the fund balance will help with our bond rating.

Ms. Modisette moved, seconded by Ms. Matherly to approve encumbrances. Approved were the following: Fund 11 – No's 001-182 - \$2,371,789.58; Fund 21 – No's 001-062 - \$810,189.60; Fund 22 - No's 001-036 - \$610,400.00; Fund 31 – No's 001-009 - \$47,112.04; Fund 32 – No's 001 -007 - \$56,800.62; Fund 33 – No's – 001-002 - \$9,860.10; Fund 34 – No's 001-002 - \$39, 907.04; and Fund 37 – No – 001 - \$7,216,250.00 . The vote was unanimous.

Ms. Modisette moved, seconded by Ms. Matherly to approve a .10 per meal increase in school meal prices for the 2017-18 school year to: \$1.30 for elementary breakfast; \$2.50 for elementary lunch; \$1.55 for secondary breakfast \$1.55 and \$2.70 for secondary lunch. . The vote was unanimous.

Mr. Alsup moved, seconded by Ms. Modisette to approve a facility use agreement with Kicking World to use Cox Field on Sunday, July 16<sup>th</sup>. The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Modisette to approve the consent agenda. The vote was unanimous,

The board chose to not enter executive session.

Under new business, the following personnel actions were approved:

Ms. Modisette moved, seconded by Ms. Matherly to approve the following certified recommendations: Christina Hofengartner\*, effective 7/1/17; Kylie Matthews\*, effective 7/1/17; Lacy Brewer\*, effective 7/1/17; Jennifer Griffin\*, effective 7/1/17; Sherilyn Newton\*, effective 7/1/17; and Corey, Hawk\*, effective 7/1/17. The vote was unanimous.

Ms. Modisette moved, seconded by Ms. Matherly to approve the following certified resignation: Sherry Cramer, effective 6/26/17. The vote was unanimous.

Ms. Modisette moved, seconded by Ms. Matherly to approve the following support resignations: Dallas Oliver, effective 6/30/17 and Sherry Swicegood, effective 6/30/17. The vote was unanimous.

There being no further business, at 6:20 p.m. a motion was made by Ms. Modisette and seconded by Ms. Matherly to adjourn. The vote was unanimous.

**BOARD OF EDUCATION:**

---

Elizabeth Parker, President

Pamela Matherly, Vice President

Daryl Crusoe, Clerk

---

Janice Modisette, Asst. Clerk

Don Alsup, Member