

**MINUTES OF JUNE 12, 2017 REGULAR MEETING – 6:00 P.M.**  
**CHOCTAW/NICOMA PARK BOARD OF EDUCATION**  
Ind. Dist. 4, Oklahoma County, Oklahoma

Place of Meeting  
Administration Office Board Room, 12880 N.E. 10th, Choctaw, OK 73020

Elizabeth Parker, President, called the meeting to order at 6:00 p.m. Roll call established members present: Pamela Matherly, Vice President, Daryl Crusoe, Clerk, Janice Modisette, Assistant Clerk and Don Alsup, Member.

Ms. Parker called for consideration and approval of the agenda. Ms. Modisette moved and Ms. Matherly seconded to approve the agenda. The vote was unanimous.

Mr. Alsup moved and Ms. Matherly seconded, to approve the May 8, 2017 board meeting minutes. The vote was unanimous.

There were no comments from ACT President.

There were no comments from the floor on agenda items.

Dr. McCharen made the following comments:

- The legislative session has ended and a summary from Shawn Hime, OSSBA, was placed in the last board packet. It looks like our funding may possibly not be cut any further but a standstill budget for our growing district is a loss for us.
- With only 3 weeks left in June, it is still our goal to increase our fund balance and we will be very thankful if we do not have to take any more funding cuts.
- It appears that some of the legislative actions taken this session regarding taxes may be challenged in court.
- On a positive note, the voucher bill was defeated, the third grade reading test will remain with the site committee and the definition of a teacher was changed back to include all certified staff.
- Our main focus now is increasing our fund balance. We are in much better shape this year that we were at this time last year.
- The central office is currently on summer hours which is 7:45 a.m. to 4:15 p.m. on Monday-Thursday and closed on Friday. Throughout the school year, the central office employees extended their work days by 15 minutes to meet their annual contractual requirements which allows for 10 Fridays off throughout the summer.
- Principals are doing a great job filling open positions. The deadline is quickly approaching where we can decide whether or not we will release teachers should they resign to be employed in another district.

Under board member comments, Assistant Clerk Janice Modisette stated that she recently attended the boot camp graduation ceremony for the CHS JRROTC. Thirty-three (33) cadets graduated and the boot camp was run by senior level cadets. Ms. Modisette stated that she is very proud of our JRROTC program.

Ms. Modisette moved, seconded by Ms. Matherly to approve the approved/denied open transfer list for school year 2017-18. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Alsup to approve a contract between Choctaw-Nicoma Park Schools and the City of Nicoma Park for a School Resource Officer for the 2017-18 school year. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Crusoe to approve to elect or not elect the following as new members of the board of directors of the Oklahoma Public School Investment Interlocal Cooperative (55K001): Position No. 3 - Sean McDaniel, (CCOSA), Superintendent of Mustang Public Schools, to a 2017-2020 term; Position No. 5 – Roger Adair (OASBO), Director of Finance of Moore Norman Technology Center, to a 2017-2020 term; Position No. 11 – Shawn Hime (OSSBA), Executive Director of Oklahoma State School Boards Association, to a 2017-2021 term; and Position No. 12 – Don Tice (OSSBA), Board member of Oolagah-Talala Public Schools, to a 2017-2020 term. The vote was unanimous.

Kevin Berry, Executive Director of Finance, stated that we have finished the month of May and we are looking alright regarding revenues. To date, we have taken \$755,000 in budget cuts and we are unsure about any further cuts. The 1017 fund is still struggling a little bit. The Business Office staff is currently working on closing out the current school year and our auditing company is starting the audit process and the preparation of our Estimate of Needs.

Ms. Matherly moved, seconded by Ms. Modisette to approve encumbrances. Approved were the following: Fund 11 – No's 817-828 - \$55,843.90; Fund 21 – No's 186-202 - \$71,189.29; Fund 22 - No 116-129 - \$13,565.73; Fund 31 – No's 008 - \$4,347.00 and Fund 32 – No's -021-023 - \$55,600.00 . The vote was unanimous.

Mr. Crusoe moved, seconded by Ms. Matherly, to approve Child Nutrition budget revision for FY 2016-17. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve Kevin Berry as Purchasing Agent, Sherri Brown as Payroll Clerk, Chris Linn as Appropriated Funds Clerk and Billie Shires as Activity Fund Clerk for FY 2017/18. The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Modisette to approve Kevin Berry as District Treasurer and Kim Murrah as Assistant Treasurer for FY 2017/18. . The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve temporary appropriations and initial budget for FY 2017\18 General Fund operations at \$29,000,000.00. The vote was unanimous.

Mr. Alsup moved, seconded by Daryl Crusoe to approve temporary appropriations for FY 2017/18 Building Fund operating budget at \$900,000. The vote was unanimous.

Ms. Modisette moved, seconded by Ms. Matherly, to approve temporary appropriations for FY 2017/18 Child Nutrition operating budget at \$1,500,000.00. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe to approve the Beckman Company as District Insurance Agent for FY 2017/18. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve a fuel agreement with Eastern Oklahoma County Tech Center for FY 2017/18. The vote was unanimous.

Mr. Alsup moved, seconded by Ms. Modisette to approve Worker's Compensation Premiums from OSAG in the amount of \$173,000 for FY 2017-18. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe to approve Collect-Ed as the district's E-Rate third party administrator for FY 2017-18. The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Modisette to approve facility lease at old NPE for YMCA. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve the consent agenda. The vote was unanimous.

Donna Cooper, Assistant Superintendent of Special Services/Instruction gave a report on our programs that are being held throughout the district this summer. She stated the Athletic Department's summer program, "Choctaw Country Club" has over 300 students from middle school and high school participating. She also spoke about the Stars Reading Program and the Summer Bridge Program for incoming freshman at CHS. She stated that Paula Sendall would begin a Stem Program Camp at Choctaw Middle School next week and the ESY Program will begin in July.

At 6:28 p.m., Mr. Crusoe made a motion, seconded by Ms. Modisette to meet in executive session. The vote was unanimous.

At 6:57 p.m., Ms. Matherly moved to return to open session, seconded by Ms. Modisette. The vote was unanimous.

Mr. Alsup moved, seconded by Ms. Modisette to approve certified recommendations of: Angela Dudley, effective 7/1/17; Kari Baker, effective 7/1/17; Carol Cook\*, effective 7/1/17; Nicole Ayers, effective 7/1/17; Shana Walch, effective 7/1/17; Susan Epperly, effective 7/1/17; Cortney Cunningham\*, effective 7/1/17; Camille Stern, effective 7/1/17; Amanda Wilkinson\*, effective 7/1/17; Jodi James\*, effective 7/1/17; April Chesser\*, effective 7/1/17; Rebecca Claborn, effective 7/1/17; Tracy Bartlett, effective 7/1/17; Kathy Austin, effective 7/1/17; Shelby Newton\*, effective 7/1/17; Kris Grimes, effective 7/1/17; Allysia Ervin\*, effective 7/1/17; Amber Carter\*, effective 7/1/17; and Javier Venzor, effective 7/1/17. The vote was unanimous.

Mr. Alsup moved, seconded by Ms. Modisette to approve certified resignations of Jamie Ersteniuk, effective 5/22/17; Kelsey VanCleave, effective 5/22/17; Abigail Lantz, effective 5/22/17; Angela Vernon, effective 5/22/17; Lisa Alsup, effective 5/22/17; James Mangrum, effective 5/22/17; William Winters, effective 5/22/17; Derek Verner, effective 5/22/17; Mallory Unsell, effective 5/22/17. The vote was unanimous.

Mr. Alsup moved, seconded by Ms. Modisette to approve support recommendations: Melissa Allen\*, effective 5/31/17 and Kammerin White, effective 6/12/17. The vote was unanimous.

Mr. Alsup moved, seconded by Ms. Modisette to approve support resignations: Glen Washington (transportation), effective 5/12/17; Glen Washington (nutrition), effective 5/12/17; Kimberly Carter, effective 5/19/17; Amanda Barnette, effective 5/19/17; and Stephanie Pollard, effective 5/19/17. The vote was unanimous.

Mr. Crusoe moved, seconded by Ms. Matherly, to rehire support staff for 2017/18 as listed on Attachment B – Support Staff Rehire List. The vote was unanimous.

There being no new business, at 7:03 p.m. a motion was made by Ms. Matherly and seconded by Ms. Modisette to adjourn. The vote was unanimous.

BOARD OF EDUCATION:

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Elizabeth Parker, President

Pamela Matherly, Vice President

Daryl Crusoe, Clerk

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Janice Modisette, Asst. Clerk

Don Alsup, Member