

MINUTES OF JUNE 28, 2017 REGULAR MEETING – 12:00 P.M.
CHOCTAW/NICOMA PARK BOARD OF EDUCATION
Ind. Dist. 4, Oklahoma County, Oklahoma

Place of Meeting
Administration Office Board Room, 12880 N.E. 10th, Choctaw, OK 73020

Pamela Matherly, Vice President, called the meeting to order at 12:00 p.m. Roll call established members present: Pamela Matherly, Vice President, Daryl Crusoe, Clerk, Janice Modisette, Assistant Clerk and Don Alsup, Member. Board President Elizabeth Parker was absent.

Ms. Matherly called for consideration and approval of the agenda. Ms. Modisette moved and Mr. Alsup seconded to approve the agenda. The vote was unanimous.

Ms. Modisette moved and Mr. Crusoe seconded, to approve the June 12 and June 21, 2017 board meeting minutes. The vote was unanimous.

There were no comments from ACT President.

There were no comments from the floor on agenda items.

Dr. McCharen made the following comments:

- The purpose of this meeting is to close out the current fiscal year. The good news is that we will be able to increase our fund balance this year. By adhering to our plans and keeping our budget cuts in place for school year 2016-17, it appears that we will be increasing our fund balance by 1 to 1.2 million. Our goal is to increase our fund balance to around \$2.5 million.
- We have also added back 4 teaching positions for school year 2017-18 and will be looking at other personnel areas as well.
- Once again there is no state raise for teachers or support staff. We are hoping to be able to give step raises to all of our employees for 2017-18.

Under board member comments, Vice President Pamela Matherly stated that she is very proud to be a CNP School Board Member and thinks our administration and employees have done a fantastic job.

Ms. Modisette moved, seconded by Mr. Alsup to approve a General Mutual Cooperation Agreement with Choctaw/Nicomoma Park Schools and the Board of County Commissioners for FY 2017-18. The vote was unanimous.

Kevin Berry, Executive Director of Finance, stated we are closing out the 2017-17 school year and our auditors have picked up our books to begin reviewing.

Mr. Alsup moved, seconded by Ms. Modisette to approve encumbrances. Approved were the following: Fund 11 – No's 829-831 - \$18,160.27; Fund 21 – No's 203-222 - \$101,657.39; Fund 22 - No 130-131 - \$1,908.12; and Fund 32 – No's 024 - \$12,483.00 . The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Crusoe, to approve Activity Fund accounts, fundraisers and list of allowed expenditures for FY 2017/18. The vote was unanimous.

Mr. Alsup moved, seconded by Mr. Crusoe to approve transfer from Activity Fund 963 to the General Fund. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve the renewal of vending service agreement with Imperial Vending for 2017/18 school year. . The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve the renewal of soft drink vending contract with Coca Cola for 2017/18. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve budget revision for FY 2016-17 for Building Fund. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve Child Nutrition Services pizza bid to Mazzio's Pizza for FY 2017-18. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve Child Nutrition Services daily bid to Hiland Dairy for FY 2017-18. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve Chick-fil-A as ala carte sandwich provider for FY 2017-18. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve bid from Ben E. Keith for food and supplies for Child Nutrition Services for FY 2017-18. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve Buddy's Produce as a supplier for Child Nutrition Services for FY 2017-18. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve property and casualty insurance quote from OSIG at a cost of \$398,433.00 for FY 2017-18. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve the renewal of the Sublease Agreement dated July 1, 2009 between the District and Oklahoma County Finance Authority for the fiscal year ending June 30, 2018 as required under the provision of the agreement. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve contract in the amount of \$7,616 for annual software assurance renewal with ImageNet for FY 2017/18. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve contract renewal with West Interactive Service Corporation for School Messenger for FY 2017-18. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to renew contract with PowerSchool in the amount of \$27,941.65 for FY 2017-18. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Alsup to approve contract with Frontline Education in the amount of \$5,000 for FY 2017-18. The vote was unanimous.

Ms. Modisette moved, seconded by Mr. Crusoe to approve Memorandum of Understanding for Preschool Services with Community Action Agency for FY 2017-18. The vote was unanimous.

The board chose to not enter executive session.

Mr. Crusoe moved, seconded by Ms. Modisette to approve certified recommendations of: Jo Precure*, effective 7/1/17; Thaja Leftwich-Hughes*, effective 7/1/17; Terri Patte*n, effective 7/1/17; Rusty Dixon, effective 7/1/17; Jason Bitner*, effective 7/1/17; and William Lisenbee*, effective 7/1/17. The vote was unanimous.

Mr. Crusoe moved, seconded by Ms. Modisette to approve certified resignations of: Sherry Elam, effective 6/19/17; Amanda Reyes, effective 6/8/17; Daniel McComb, effective 6/13/17; Zachary Tyra, effective 6/22/17; Scott Oglesby, effective 6/13/17; and Julia Davenport, effective 6/26/17. The vote was unanimous.

Mr. Crusoe moved, seconded by Ms. Modisette to approve support resignation of: Dallas Oliver, effective 6/30/17.

There being no new business, at 12:24 p.m. a motion was made by Ms. Modisette and seconded by Mr. Crusoe to adjourn. The vote was unanimous.

BOARD OF EDUCATION:

Elizabeth Parker, President

Pamela Matherly, Vice President

Daryl Crusoe, Clerk

Janice Modisette, Asst. Clerk

Don Alsup, Member