

MINUTES OF JUNE 23, 2015 REGULAR MEETING – 12:00 P.M.
CHOCTAW/NICOMA PARK BOARD OF EDUCATION
Ind. Dist. 4, Oklahoma County, Oklahoma

Place of Meeting
Administration Office Board Room, 12880 N.E. 10th, Choctaw, OK 73020

Janice Modisette, President called the meeting to order at 12:00 p.m. Roll call established members present: Elizabeth Parker, Clerk, Pamela Matherly and Daryl Crusoe, member. Vice President Don Alsup was absent.

Ms. Modisette called for consideration and approval of the agenda. Ms. Parker moved and Ms. Matherly seconded to approve the agenda. The vote was unanimous.

Ms. Matherly moved and Mr. Crusoe seconded, to approve the June 8, 2015 board meeting minutes. The vote was unanimous.

There were no comments from ACT.

There were no comments from ESPO.

There were no comments from the floor on agenda items.

Dr. McCharen reported on the following:

- Dr. McCharen explained that today's board meaning is primarily for the Business Office to finalize the current fiscal year and prepare for the new fiscal year.
- We have received the majority of our funds for the school year with the exception of one payment for Title I for approximately \$300,000. As expected, we will be required to use about half of our current fund balance. This is a result of losing the funds for the virtual school plus an additional \$230,000 loss at mid-term. This was a significant hit because we had anticipated receiving \$250,000 to \$300,000 at mid-term due to an increase in our enrollment number. Another factor in the loss of mid-term funds is the free and reduced count from last year. This will be an area that we will pay very close attention to next year and cross reference any students that qualify to any siblings in the district.
- We will be very diligent next year in regard to expenditures. We will reduce the number of trips and ensure that clubs are paying for all costs associated with the trips when they are taken.
- Even with the loss of funds next year, we will be having school and we will be doing a great job. We were very strategic in cutting teaching positions to save some money and we will just have to hold the line next year.

There were no comments from board members.

Ms. Parker moved, seconded by Mr. Crusoe to approve the General Mutual Cooperation Agreement with the Board of County Commissioners effective July 1, 2015. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe to approve the contractual agreement between Choctaw/Nicoma Park Schools and the City of Nicoma Park for School Resource Officer for school year 2015-16. The vote was unanimous.

Kevin Berry, Director of Finance reinforced Dr. McCharen's report on the collection of free and reduced lunch forms for the 2015-16 school year. He reported that we will be watching this very closely to ensure we are as accurate as possible next year.

Ms. Matherly moved, seconded by Ms. Parker to approve encumbrances. Approved were the following: Fund 11 – No's 1309-1313, \$24,959.74; Building Fund 21 – Nos. 185-204, \$38,402.90; Child Nutrition Fund 22 – No's 113, \$2,500.00; and June 2013 General Oblig Bond 2014-15 Fund 33 – Nos. 025-027, \$30,504.61 The vote was unanimous.

Ms. Parker moved, seconded by Mr. Crusoe to approve Activity Fund accounts, fundraisers and list of allowed expenditures for FY 2015/16. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe to approve transfer from Activity Fund 963 to the General Fund. The vote was unanimous.

Mr. Crusoe moved, seconded by Ms. Matherly to approve Kevin Berry as the District Purchasing Agent for the 2015-16 school year. The vote was unanimous.

Ms. Matherly moved, seconded by Daryl Crusoe to approve the renewal of vending contract for snack foods with Imperial Vending. The vote was unanimous.

Ms. Parker moved, seconded by Mr. Crusoe to approve the renewal of soft drink vending contract with Coca Cola. The vote was unanimous.

Ms. Parker moved, seconded by Ms. Matherly, to approve budget revision for FY 2014-15 General Fund. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe, to approve budget revision for FY 2014-15 Building Fund. The vote was unanimous.

Ms. Parker moved, seconded by Ms. Matherly, to approve the Beckman Company as the District Insurance Agent for FY 2015/16. The vote was unanimous.

Mr. Crusoe moved, seconded by Ms. Parker, to approve property and casualty insurance in the amount of \$380,263.00 for FY 2015/16. The vote was unanimous.

Mr. Crusoe moved, seconded by Ms. Parker to approve Worker's Compensation Premium in the amount of \$544,027.00 for FY 2015-16 through the Beckman Company. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe, to approve the consent agenda. The vote was unanimous.

At 12:40 p.m. with a motion made by Ms. Parker, and seconded by Ms. Matherly, the board voted to meet in executive session. The vote was unanimous.

At 12:54 p.m., Ms. Matherly moved to return to open session, seconded by Ms. Parker. The vote was unanimous.

Ms. Parker moved, seconded by Ms. Matherly, to approve the administration recommendations of: Michelle Phelps, effective 7/1/15. The vote was unanimous.

Ms. Parker moved, seconded by Ms. Matherly, to approve the certified recommendation of: Kayla Bailes*, effective 7/1/15 and Pam Cook*, effective 7/1/15. The vote was unanimous.

Ms. Parker moved, seconded by Ms. Matherly, to approve certified resignations of: Nathan Matthews, effective 6/30/15; Amy Haak, effective 6/30/15; Paige Kelpine, effective 6/30/15; Julie Cook, effective 6/30/15; Todd Goolsby, effective 6/30/15; Chelsea Mosley, effective 6/30/15 and Michelle Phelps, effective 6/30/15. The vote was unanimous.

Ms. Parker moved, seconded by Ms. Matherly, to approve the support recommendations of: Andrea Floyd, effective 6/3/15; Kristine Huffine, effective 6/2/15; Bobby Robertson, effective 6/10/15 and Felicia Arrendondo, effective 6/15/15.

There being no further business, the board meeting adjourned upon unanimous consent of the members at 1:00 p.m. following a motion made by Ms. Matherly and seconded by Mr. Crusoe. The vote was unanimous.

BOARD OF EDUCATION:

Janice Modisette, President

Don Alsup, Vice President

Elizabeth Parker, Clerk

Pamela Matherly, Asst. Clerk

Daryl Crusoe, Member